

RE-START CONSIDERATION AGREEMENT

In order for Southeast Personnel Leasing Inc to initiate a Re-Start Consideration, there are guidelines that must be agreed upon. Please read carefully and sign the form below and return as soon as possible, either by mail or fax. Signing the form does not guarantee approval for a Re-Start; it merely guarantees consideration by our Department Managers. Your sales representative or myself will notify you if your consideration was approved or denied. Also, please allow approximately 2 weeks for processing this form.

1. A payroll must be run for each pay period, no exceptions. A missed payroll within a 90-day period will be automatic grounds for Termination.
2. A minimum of \$1,500.00 in gross wages for a standard weekly payroll.
3. A minimum of \$3,000.00 in gross wages for a standard bi-weekly payroll. (Small Contractors Program &800.00 wkly, \$1,600.00 Bi-Wkly)
4. Re-Start Fee of \$250.00 to be added to your first invoice.
5. No part time hours allowed. Anything fewer than 30 hours is considered part time hours, and will not be accepted.
6. You must have 75% of the gross wages in the working codes.
7. No Certificates will be issued until the first payroll is paid for, unless a \$300.00 processing fee is paid in advance, by cashier's check/money order, however, it will not be accepted unless this consideration has been approved. This is not included as part of the re-start fee, and is non-refundable.
8. Your account will be placed on Secured for a minimum of 90 days, meaning all payrolls to be paid for with a Money Order or Cashiers' Check.
9. You are not considered to be a client of Southeast, or covered by our Workers' Comp until we have accepted a payroll, processed it, and received payment in a prompt manner, per the original contract signed by you.
10. Companies in the Standard program are NOT allowed to Re-Start under our Small Contractors program.

Teresa L Campbell
Quality Control
Fax # (727) 682-6003

CC: Payroll
Sales
Accounting
Corporate
Client
File

Owners' Signature

Client Company Name

Date